Llanbister Community Council General Meeting minutes

**Date:** Thursday 17th June 2021 T**ime: 7:30**pm **Venue:** Via Zoom

**Apologies received:** Marc Williams

1. **Members Present:** Geoff Morgan (Vice-chair), Wayne Bowen, Tracy Lewis. Gareth Bowen, Catherine James, County Cllr Rachel Thomas, David Horne (Clerk). In the absence of Chair Geoff Morgan stood
2. **Declaration of Interest:** None
3. **Minutes of the Last Meeting(s) –** Minutes of the May 2021 general meeting were previously circulated to all councillors. All agreed they were a true record. Proposed by Tracy Lewis and seconded by Wayne Bowen. The minutes will be signed when next possible.
4. **Matters Arising from Minutes-** a.Llanbister Road AED. Clerk has yet to receive any further information from Network Rail regarding the siting of the AED there. He spoke to their representative after the May meeting and wa sinformed that a decision has yet to be made and that if they were infavour then their own engineers would fit the equipment. This would mean we do not need AlTech. Clerk to try and contact Network Rail again to see what is happening and copy CC Rachel Powell. b. RES grant. We are still waiting for the grant money to be released for the memorial work. Planning on those works remains on hold. Geoff Morgan has tried to follow this up for us. He has not received any response c. AED signage. The signs we have received have been paid for. The others are out of stock so Clerk will order some alternatives. The signs will have to be fitted. Clerk will facilitate this. d. Llanbadarn Fynydd litter sign project. Clerk is waiting to hear from the Clerk of Llanbadarn. e. The invoice for KMP payroll service was paid. f. The invoice for Came insurance was paid and the insurance is now renewed. g. One Voice Wales membership has been renewed and they are informed of our new chair
5. **Planning –**  Receive planning decision notices for 12/4/2021 to 21/5/2021 and 24/5/2021 to 4/6/2021. These have previously forwarded to councillors. As agreed at the May meeting Clerk has passed on councils observations in relation to planning application 21/0718/FUL.
6. **Correspondence**  - There is no correspondence

1. **Business to be transacted.**

a. Receive internal audit invoice. Proposed by Gareth Bowen and seconded by

Tracy Lewis that the invoice be paid. Clerk to action

1. **Finance Savings Account balance as at 5th June 2021** **-** £ 1,077.03

**Income (as part of above balance)** – 3p interest

**Community Account balance as at 5th June 2021 -** £7,458.84

**Income (as part of above balance)** - £185.63 (Refund from Western Power)

**Outgoings as part of the above balance –** £192 (Payroll services)

£338.40 (Insurance renewal)

£64 (OVW membership)

£142.19 (Clerk’s salary June)

£17.50 (Clerk’s expenses)

1. **Any Other Business.**

a. Internal Audit. Clerk arranged for an internal audit as approved at the May

meeting and Mrs Julie Rees was appointed. Her report is available for all to read

and as always her advice and guidance is welcomed by Clerk. Later this year she

is going to assist Clerk to improve the spreadsheet that he currently uses to reflect

better practice. All these issues were discussed tonight. Clerk is working on any

improvements suggested, for council to approve later on. The accounts need

approving so they can be sent off to External audit later this year. Proposed by

Wayne Bowen and seconded by Gareth Bowen that the accounts be signed.

To be signed by Chair and RFO as soon as possible

10. Report from CC Rachel Powell. This is attached hereafter

**Date of Next meeting - Thursday 12th August 2021 at 7.30. Format will be face to**

**face if allowed and/or Zoom**