**Meeting:** Llanbister Community Council Meeting

**Date:** Wednesday 7th June 2017

**Time:** 6.00pm

**Venue:** Llanbister Community Hall

**Apologies:** County Councillor Rachel Powell

**Members Present:** Darren Rogers Chairman, Ray Lewis, Wayne Bowen, Janet Thomas, Marc Williams, Gwyn Morgan, Geoff Morgan, Gail Bennett Clerk

**Declaration of Interest:** None

**Minutes of the Last Meeting -**The Minutes of the general meeting held on 17th May 2017 were confirmed and signed as a correct record.

**Matters arising from Minutes:-**

1. HMRC PAYE – Clerk (Lisbeth Bowen) emailed PCC Payroll requesting a quote for setting up HMRC PAYE – No response received to date.
2. Llanbister Phone Box – Clerk asked Steve Thomas to look at the disconnection of electric. Awaiting verbal response.
3. Insurance Renewal – Confirmation email received from AON confirming revised renewal premium of £389.59 (saving £37.70 from original renewal quote). Annual premium for 2017/18 Insurance paid in the sum of £389.59, as agreed by Councillors in previous meeting.
4. Mandate – Clerk filled in mandate form from HSBC. Councillors in the process of completing Specimen Signatures and providing ID individually to HSBC (email sent to councillors explaining ID requirement). Darren Rogers recommended completion of mandate by next Council meeting if possible.
5. School Internet/Broadband – Clerk emailed Headmaster, very positive response received stating he will speak to Powys IT Team to see if we can establish an account through the school or possibility of logging on as guest in the guest account**.** Awaiting further response.
6. Play Area – PCC visited site and removed the broken spring item, currently waiting for the play company to carry out repairs. Replacing a flat swing seat with a cradle seat as requested, for free. A site meeting was carried out on 26th May, 2017 between Stephen Gealy, Countryside & Outdoor Recreation Officer and County Cllr Rachel Powell. Cllr Rachel Powell asked if there was a possibility of renewing any equipment IF the community/play group want this (they may not). If this is the case, then it would be viewed as a joint effort, in the community buying the desired equipment and PCC fitting it to health and safety requirements for free. Given the limited space, Cllr Rachel Powell requested that Stephen Gealy provide some ideas in photographs. Awaiting response from Mr Gealy.

In view to the invoice that was sent from PCC to the Community Council in respect to inspection costs, Mr Gealy had thought that this was probably just a notification and not a payment request.

Janet Thomas stated that the Community Council should receive a copy of the Health and Safety Report from PCC.

1. Defibrillator – Email response received from Cariad stating each defibrillator that Cariad provides costs the charity £1000. With every defibrillator they supply they also maintain and services the defibrillator, provide regular inspections, replace pad/batteries following use or expiry, provide 24hr emergency call out and provide immediate replacement following the unlikely theft or damage. An external alarmed cabinet can also be provided if required, at extra cost. A discussion was held and it was agreed to wait for more information on RES funding before proceeding with purchase of Defibrillator.

**Correspondence**

1. Incident Reporting of Fly Tipping – Email received from County Councillor Rachel Powell ***for information*** confirming website address for incident reporting of fly tipping – concerns by the general public that this is on the increase. It needs reporting and if possible, for person(s) to forward reference number to County Cllr Rachel Powell. <http://www.powys.gov.uk/en/roads-transport-and-parking/tell-us-about-dumped-rubbish-fly-tipping/>

Following on from the above a discussion was held regarding the mobile home on Llanbister Common. It was proposed by Geoff Morgan and Seconded by Janet Thomas for this to be removed. Clerk to contact Cllr Rachel Powell to action.

1. Housing – Annual Garden Competition 2017 – Email forwarded from County Councillor Rachel Powell regarding nomination of potential gardens within the ward being put forward for the Annual Garden Competition 2017 for Council tenants organised by The Housing Service Engagement Team, PCC. A discussion was held and it was proposed by Janet Thomas and seconded by Ray Lewis (with all other councillors in agreement) to nominate Colin Williams, Jean (next to Colin), Megan Savage, Isobella Killingbeck & Cath Carter. Clerk to complete nomination forms, get consent off tenants and send in forms to PCC.
2. Email received from One Voice Wales inviting renewal of membership at a price £56.00 per annum. It was proposed by Marc Williams and seconded by Wayne Bowen to renew membership.

Also, Email notification from One Voice Wales of Code of Conduct Training Course on Wednesday 21st June 6.30pm – 9.00pm Strand Hall, Strand Street, Builth Wells. Clerk to email wendi.patience@onevoicewales with the name, email address and telephone number of each person wishing to attend. Cost of training £40 for member or £60 per person for non members. It was proposed by Ray Lewis and seconded by Gwyn Morgan for new members to attend course. Clerk to confirm with new members who can attend and book place.

1. Email received from Sarah Ward, Community Relations Manager (RES) who clarified fund allocation to each council (£5,000 or £6,000 on a yearly basis), but would not be permitted to be spent on running/maintenance costs for village halls etc to this sum. If this was pursued, the money would have to be granted in line with the general objectives of the fund. Perhaps a smaller amount (say £1,000). (Copy of minutes attached to email from meeting 20 March).Further meeting to be set up with member of staff responsible for community funds at RES. Clerk to confirm Community Council agreeable for further meeting to be set up (Proposed by Wayne Bowen and Seconded by Marc Williams). Following this a draft Community Fund Agreement can be drawn up for consideration.

**Planning**

**P/2017/0404:** Householder: Erection of a two storey extension with three bedrooms one with disabled access. A breakfast room/yoga studio and kitchen at Llwyn Barn, Llanbister, Llandrindod Wells, Powys, LD1 6SS. It was proposed by Geoff Morgan and seconded by Ray Lewis to fully support this planning application, all Councillors were in agreement.

**Finance**

Bank Account Balances – in goings and outgoings discussed as below:-

Saving Account as of 5th April 2017 £1072.24

Community Account Balance at 5th May, 2017 £5650.65

Unpresented Cheques 100380, 100381, 100382 £ 489.59

Incoming (received as part of above balance)

20/4/17 Grass cutting 15/16 £650.00

20/4/17 Grant money for memorial £112.50

28/4/17 Precept received £1000.00

*£200.00 of the above balance relates to the Grant received for the Website.*

**Any Other Business**

1. Email received from John Evans, Communications Manager, PCC 02/06/17 – requesting information of any local news organisations no matter how small or locally focussed. Also asking does the Council produce a local news sheet for residents or aware of any such publications in the area? Clerk to provide any contact details so that PCC can send them regular information from the Council. A discussion took place and the Church Newsletter was suggested. Clerk to respond accordingly.
2. Janet Thomas identified the issue of long grass around phone box and bus stop area. It was proposed by Janet Thomas and Seconded by Geoff Morgan to discuss this with Norman Parker. Geoff Morgan to speak to Norman Parker with regards to him cutting the grass in this area and cost (3 cuts this year)- report back to next meeting to agree cost.
3. Ray Lewis reported manhole which needs covering (slab broken) on C1068. Clerk to report by completing online road fault report form on PCC website.
4. Discussion took place regarding dangerous speed bumps on entrance road towards Community Hall. Meeting to be arranged between Marc Williams, Janet Thomas and Cllr Rachel Powell to discuss the matter – need to comply with legal requirements (Marc Williams to arrange meeting). Update to be reported to next meeting.

**Date of the next meeting**

Wednesday 12th July 2017, 7.30 Llanbister Community Hall

Meeting Closed 7.00pm